

Minutes



Local Service Board

Date: 19 May 2015

Time: 10.00 am

Present: **Newport City Council:** Councillor R Truman, (in the Chair), W Godfrey (Chief Executive) (Deputy Chair), M Nicholson (Strategic Director People), S Davies (Strategic Director Place), D Wood-Lawson (Head of People and Business Change), R Cornwall (Partnership Manager), C James (LSB Coordinator), and M Durkin (Democratic Services Officer)

Heddlu Gwent Police: Detective Chief Inspector S Corcoran

Police and Crime Commissioner's Office: S Bosson (Chief Executive)

Aneurin Bevan Health Board: D Jenkins (Chairman of ABHB), S Aitken (Public Health Wales), B John (Newport Locality), B Bolt

South Wales Fire and Rescue Service: A Davison (Group Manager), B Jones

Voluntary Bodies and Other Partners: D Phillips, Director, and T Price (SEWREC), E Forbes (GAVO), C Doyle (Newport City Homes), D Foley (Director, Newport Citizens Advice), B Lewis (Jobcentre Plus), J Davies (Wales Community Rehabilitation Company), S Morgan (Natural Resources (Wales))

Apologies:

Chief Constable J Farrar and Superintendent, G Fernquest (Heddlu Gwent Police), J Paget (Chief Executive, Aneurin Bevan Health Board), Prof. S McClelland (Vice Chair, Aneurin Bevan Health Board), Dr G Richardson (Executive Director ABHB), J Chiummo (Communities First), M Featherstone (Chief Executive GAVO), A Moseley (JobCentre Plus), N Davies (Wales Probation Service), L Phillips (Deputy Director, Strategy, Policy & Planning, WG), D Binding (Wales Community Rehabilitation Company), Chief Superintendent P Symes (Heddlu Gwent Police) Supt M Warrender (Heddlu Gwent Police)

1 **Minutes of the Previous Meeting**

No	Item	Action
1	<p>Minutes</p> <p>The Minutes of the meeting held on 3 March, 2015 were confirmed as a true record.</p> <p>Re Minute 2 – Domestic Homicide Review (DHR) – C James updated the Board on the current position. The outcome of the DHR being undertaken should be reported to the September, 2015 meeting together with feedback on the process itself.</p> <p>Re Minute 3 – Wellbeing of Future Generations Wales Bill – R Cornwall reported that, in the event, it had been unnecessary to submit a Board response.</p>	<p>M Durkin</p> <p>C James</p> <p>R Cornwall</p>

2 **Partnership Structure 2015-16**

2	<p>Partnership Structure 2015-16</p> <p>The Board considered the proposed changes to the One Newport partnership structure for 2015-16 which had been updated as a result of recent consultation with key stakeholders. The structure had been agreed by the Board in March, 2015 subject to consultation with key stakeholders. A number of engagement events had been undertaken in March and the general feedback was supportive of the new structure changes.</p> <p>Agreed</p> <p>That the proposed changes to the One Newport partnership structure be implemented.</p>	<p>R Cornwall</p>
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3 **Pill Action Plan**

3	<p>Pill Action Plan</p> <p>The Board considered a scoping document outlining proposed steps to set the foundations for the production of an Action Plan for the Pillgwenly ward. The Welsh Index of Multiple Deprivation had confirmed that this area remained one of the most deprived wards within the City and Wales.</p> <p>The Board received a presentation from B Jones and T Price on “Working towards an Action Plan for Pill”.</p> <p>A detailed discussion ensued and Councillor Ali had referred to the makeup of the community, the positive work being undertaken, the involvement of Newport City Homes, Gwent</p>	<p>B Jones and T Price</p> <p>All Board members</p>
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Police and other organisations working in the area. He acknowledged that much needed to be done and the Council's role against a background of continuing budget cuts.

Board members were of the view that changes had to be driven and supported by the Pill community. The Chair indicated that even with limited resources these must be targeted by the Board membership and work commence as soon as possible.

S Davies referred to the extent of work and funding in the Pill area to date.

The Chair thanked B Jones and T Price for this detailed report and presentation.

Agreed

1. To agree for a group, drawn from member agencies, residents and advisers, experienced in this work, to plan and coordinate activities within Pillgwenlly. This group will report back on progress to the LSB on a quarterly basis and, based on agreed Terms of Reference, will be given decision making responsibilities for this work.
2. To continue to interrogate the data and ask the research team that compiled the profiles, for a report with more detailed data focused at smaller geographic areas such as streets or blocks and in particular evidence of hotspots where combinations of indicators occur. In addition it will ask whether transient and resident data can be separated out.
3. That wider decision making within member organisations needs to be scrutinised for its potential impact on Pill. Members will consider how this could best be done within their organisations and bring proposals to the next LSB.
4. Seek out information behind the data and mapping potential strengths/assets beginning with a report outlining a methodology and resources to achieve this.
5. To investigate setting up a small grants scheme to encourage more positive involvement by individuals in the community and a report on its likely modus operandi and costs be submitted.
6. In principle to consider options for a change agent organisation and seek a report outlining different models and potential costs involved.
7. To consider a community consultation process and set

	<p>of activities to do this and request a report outlining what this would consist of and potential costs.</p> <p><i>(Councillor Ali, Pillgwenlly Ward Member attended the meeting for this item and took part in the discussion)</i></p>	
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4 Youth Offending Service

4	<p>Youth Offending Service (YOS)</p> <p>The Board considered a report and M Nicholson updated the Board on the current position following the Joint Inspection report in September, 2014.</p> <p>At the last Board meeting members had been updated on this matter which had highlighted a number of concerns regarding core functions, business processes and management. The findings were accepted locally and the Justice Board for England and Wales were involved in supporting the YOS to develop and implement an improvement action plan. The YJB involvement had now decreased and the YOS continued to progress the plan, which was being monitored by the YOS management Board and YJB.</p> <p>The YOS management team had changed significantly over the last 3 months.</p> <p>Agreed</p> <p>To note the progress and further updates be submitted to future meetings.</p>	M Nicholson
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5 Gambling Intervention Initiative

5	<p>Gambling Intervention Initiative</p> <p>The Board considered a report and D Foley updated members on this initiative as requested at the last meeting. Funding had now ceased and vulnerable clients were being turned away. The post of Gambling Intervention Worker (GIW) had been temporarily retained but the retention was dependent on future funding. The Newport CAB considered that they were the most appropriate agency to continue to offer and develop problem gambling services.</p> <p>Board members who could possibly assist would discuss this with D Foley outside of the meeting (D Jenkins, ABHB indicated he would have discussions with the CAB).</p>	D Foley
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6 Performance and Management Framework

6	<p>Performance and Management Framework (PMF)</p> <p>The Board considered a report which set out One Newport's framework for how it planned to manage performance and delivery of the Single Integrated Plan (SIP) over the coming year.</p> <p>The main changes to the PMF for 2015-16 were:</p> <ol style="list-style-type: none"> 1) Updated clearer roles and responsibilities 2) The removal of the Performance Group from the structure to reduce duplication 3) An increase in the frequency of performance reporting to quarterly and a simplification of the SIP Board performance process to focus on the core theme dashboards. This will enable the SIP Board to address underperformance, reduce risk and remove blockages 4) The introduction of a process to critically analyse the core themes to ensure that the overarching themes of Tackling Poverty and Vulnerable Groups are focused on 5) A streamlining of the Priority Delivery Plan for use by the Working Groups and Theme Boards. <p>Reference was made at the meeting to the Board not necessarily receiving the most current data in reports and R Cornwall confirmed that the SIP Board met monthly so the information they saw would be more current and once that information was considered it was uploaded to the Council's website. Mention was made that the Theme Dashboard template used was helpful.</p> <p>Agreed</p> <ol style="list-style-type: none"> 1. The changes in the Performance Management Framework. 2. To task the SIP Board, Theme Coordinators, Theme Leads, Priority Leads and Working Groups to use the framework to monitor performance of the Single Integrated Plan in 2015-16. 	E Wakeham
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7 **Single Integrated Plan Annual Report 2014-15**

7	<p>Single Integrated Plan (SIP) Annual Report 2014-15</p> <p>The Board receive a progress report regarding the delivery</p>	R Cornwall
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	<p>of the Single Integrated Plan for 2014-15.</p> <p>Statutory guidance stated that the LSB should regularly monitor the progress of the plan and formally review it annually. The annual review should enable the LSB to understand whether:-</p> <ul style="list-style-type: none"> • actions resulting from the plan were making progress and that there was evidence of impact on population outcomes at the local level; • the priorities established within the plan were still current; and • the structures and processes put in place to plan and deliver were still relevant and appropriate; <p>and the review should be the basis for the annual report.</p> <p>The Annual Report 2014/15 has been endorsed by the Single Integrated Plan (SIP) Board.</p> <p>The Annual Report 2014/15 included:</p> <ul style="list-style-type: none"> • Theme Leads review of the year: • Key Population indicators • Main Key Achievements and Successes • 2014/15 Areas for Improvement 2014/15 • Priorities for 2015/16 <p>Agreed</p> <p>To note progress of the Single Integrated Plan (SIP) and agree publication of the Annual Report 2014/15</p>	
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8 **Armed Forces Community Covenant**

<p>8</p>	<p>Armed Forces Community Covenant</p> <p>The Board received an information paper about a wider signing of the Community Covenant by members of the Newport Armed Forces Forum alongside the existing signatories (i.e. the Local Service Board and Army - 106 Regt at Raglan Barracks). A Community Covenant for Newport was agreed by the LSB and signed by the Former LSB Chair and the local Army Commanding Officer in April 2012 as was required by Welsh Government timescales.</p> <p>The Armed Forces Forum were keen to sign the Covenant over the Summer and would point to the significance of 2015 being the 70th anniversary of the end of the Second World War and a time when public recognition of the more recent service of the Armed Forces remained high.</p>	<p>R Cornwall</p>
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9 **Dates of Future Meetings**

9	Dates of Future Meetings Agreed 15 September, 15 December 2015 and 15 March and 14 June, 2016 at 10 a.m.	M Durkin
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The meeting terminated at Time Not Specified